



STREET BANNER PERMIT

Name of Event: _____
Contact Name: _____ Date of Event: _____
Sponsor: _____
Sponsor Address: _____
E-Mail Address: _____
Phone Number: _____ Fax Number: _____
Banner Hang Date: _____ Banner Remove Date: _____

BANNER LOCATIONS:

_____ Delaware Ave (near Superior St.) _____ Mt Vernon Ave (near former Marion Catholic HS) _____ West Church (west of Orchard St.)
_____ E Center St (near Water Co) _____ N Main St (south of E. George St.)

This policy is in effect for hanging banners over Marion City Streets in locations listed above.

1. The City is not responsible for any damage or injury caused by banners and shall be held harmless from any liability (**WAIVER ATTACHED**).
2. No banners will be hung for party-affiliated/independent individuals or group partisan political purposes or for the intent to promote religion or business/commercial advertising or promotions. (See reverse for additional Banner Policy)
3. **All banners must be heavy-weight vinyl material and contain multiple wind slits.** (Note: Banners made of plastic or paper will not be hung) **Banners are to be 20 feet in length and 4 feet in width.**
4. Eye hooks/grommets must be installed securely in each corner and in the middle of the banner.
5. All banners are to be delivered to the City Garage (981 W. Center St) a minimum of seven (7) days prior to the approved display week. Banners are to be picked up at the City Garage no later than three (3) days after the banner is removed, or they will be destroyed.
6. Banners will be displayed for a one- or two-week period (Monday through Sunday with removal on Monday) at a **rate of \$50.00 per banner, per week. PAYMENTS ARE TO BE MADE PAYABLE TO THE CITY OF MARION** and must accompany the application.
7. No more than three (3) banners will be used to promote an event without prior approval of the Safety Director, Service Director, or Mayor.
8. No sponsor or linked affiliate shall be permitted to display banners for events more than six (6) times per year.
9. **Banners will be hung on a first-come first-serve basis. Reservations for banner locations do not occur until application and payment have been received.** No applications will be accepted more than six (6) months prior to the first requested date.

Applications and payment are to be submitted as follows:

City of Marion
Director of Public Safety Office
233 W. Center St.
Marion, OH 43302

Sponsor Signature: _____ Printed Name: _____ Date: _____

City Signature: _____ Printed Name: _____ Date: _____
Safety Director, Service Director, or Mayor

For Internal Use Only

Fee Paid _____ Payment Method _____ Receipt # _____ Received by _____

Forward Banner Request Form to: City Garage _____



CITY OF MARION, OHIO STREET BANNER POLICY

The purpose of this Policy is to provide a limited availability for charitable, non-profit, non-political entities to advertise their event or a series of events. The City shall not discriminate based on the content of the requested event banner, nor based on the nature of the event.

“Event.” Shall be defined as something that takes place within the County of Marion, Ohio at a venue that is open for attendance by the City’s citizens regardless of their age, gender, race, religion or physical disability.

“Charitable.” Shall be defined as an event that will directly benefit a charitable organization that maintains its charitable status under Internal Revenue Code § 501(c)(3)

“Non-Profit Event.” Shall be defined as an event, or series of events that is sponsored by an organization that is incorporated or otherwise organized as a non-profit organization under the laws of the State of Ohio or the Internal Revenue Code and where the proceeds, if any, will directly benefit either a charitable or non-profit organization.

Street Banners – No street banners shall be installed in the public right of way except for street banners with a permit obtained prior to.

Exemptions - The City of Marion may hang, or authorize a third party to hang on its behalf, street banners that announce a City of Marion event.

Restrictions - The text on all event street banners that announce Community, Charitable or Non-Profit events shall be limited to the following content: the name and date of the event; the name of the charitable or non-profit organization who is the permit applicant. In addition, the banner may list a telephone number or web address for persons to obtain additional information concerning the event. Recognition Sponsor logos shall be limited to only those who have donated to the respective event.

**BANNER DISPLAY
HOLD HARMLESS WAIVER**

This agreement is signed by and between the City of Marion, Ohio, hereinafter referred to as the "City" and _____, hereinafter referred to as "Displayer", this _____ day of _____, 20____. In consideration of the City granting the right to promote an event through the display of street banners for the following period _____ to _____ 20____.

Banner Sponsor Name Day Month Year Date Banner(s) to be hung Date Banner(s) to be removed Year

Displayer agrees to the following:

1. Displayer shall pay a fee of \$50.00 per week, per banner location.
2. Displayer shall indemnify and hold the City harmless for any claims, or damages whatsoever arising from the display of banners hung over the streets. Displayers shall also be responsible for any liabilities connected therewith.

This agreement shall insure to the benefit of the City and Displayer's successors and assigns, and shall constitute the complete agreement by and between the parties hereto, and shall not be varied except in writing signed by both parties hereto.

DISPLAYER

Sponsor Signature: _____ Printed Name: _____ Date: _____

CITY OF MARION

City Signature: _____ Printed Name: _____ Date: _____
Safety Director, Service Director, or Mayor